

PTREARN	Description	E1	E2	EN	F1	F2	LE	SE	SN	PTREARN		
100	Regular	✓	✓	✓	✓	✓	✓	✓	✓	100	Regular	Retirement: Default for permanent employees on MN payroll
200	Vacation	✓	✓	✓		✓	✓	✓	✓	200	Vacation	Retirement: Vacation taken reduces BASE PAY and reduces VACA leave bucket
205	Sick	✓	✓	✓		✓	✓	✓	✓	205	Sick	Retirement: Sick taken reduces BASE PAY and reduces SICK leave bucket
210	Holiday	✓	✓	✓		✓	✓	✓	✓	210	Holiday	Retirement: Holiday pay reduces BASE PAY (use is optional - can enter via leave reports or EHOL)
211	Holiday Worked						✓	✓	✓	211	Holiday Worked	Retirement: Holiday pay reduces BASE PAY and comp time accrues to CTGP leave bucket (211 straight time)
212	Holiday Premium Pay						✓	✓	✓	212	Holiday Premium Pay	Retirement: Holiday premium pay for permanent employees (212 is .5 for premium pay)
215	Community Service Leave	✓	✓	✓		✓	✓	✓	✓	215	Community Service Leave	Retirement: Community Service taken reduces BASE PAY and reduces COMM leave bucket
220	Military Leave	✓	✓	✓	✓		✓	✓	✓	220	Military Leave	Retirement: Used for Reserves 2-week training reduces BASE PAY
225	Voluntary Shared Leave Taken	✓	✓	✓			✓	✓	✓	225	Voluntary Shared Leave Taken	Retirement: Shared [donated] taken reduces BASE PAY and reduces SHAR leave bucket
230	Adverse Weather Leave Taken	✓	✓	✓		✓	✓	✓	✓	230	Adverse Weather Leave Taken	Retirement: Adverse Weather taken reduces BASE PAY and goes into ADWL leave bucket as negative
231	CoNegLv ¹	✓	✓	✓		✓	✓	✓	✓	231	COVID Negative Leave Taken	Retirement: COVID Negative Leave taken reduces BASE PAY and goes into CONG leave bucket as negative
237	EmEvComp ¹		✓	✓			✓	✓	✓	237	Emergency Event Hours Earned	Retirement: Emergency Event reduces BASE PAY and creates Comp added to CTUC leave bucket (Essential Personnel Only)
238	OtherLv ¹		✓	✓			✓	✓	✓	238	Other Leave	Retirement: Reduces BASE PAY only used by SmartTime & LawTime
240	Civil Leave	✓	✓	✓		✓	✓	✓	✓	240	Civil Leave	Retirement: Jury duty or Summons of 3rd party witness reduces BASE PAY
250	Bonus Leave	✓	✓	✓		✓	✓	✓	✓	250	Bonus Leave	Retirement: Bonus Leave reduces BASE PAY and BONU leave bucket [often saved for payout at termination] NEVER EXPIRES
252	Incentive Leave (if used by campus)									252	Incentive Leave	Retirement: Incentive Leave reduces BASE PAY and reduces INCT leave bucket [provides additional leave as lump sum number of hours to new hire] (Strict approval process to offer). NEVER PAID OUT
256	Special Leave Taken	✓	✓	✓		✓	✓	✓	✓	256	Special Leave Taken	Retirement: Special Leave awarded July 1, 2017 NEVER EXPIRES - NEVER PAID OUT
257	Spec Leave 2 Taken	✓	✓	✓		✓	✓	✓	✓	257	Special Leave 2 Taken	Retirement: Special or Bonus Leave awarded July 1, 2018 NEVER EXPIRES - NEVER PAID OUT
260	Parental Leave Recuperation		✓	✓			✓	✓	✓	260	Parental Leave Recuperation	Retirement: Paid Parental leave for recuperation period of time.
261	Parental Leave Bonding	✓	✓	✓		✓	✓	✓	✓	261	Parental Leave Bonding	Retirement: Paid Parental leave for bonding period of time.
296	NCCO Lv ¹	✓	✓	✓		✓	✓	✓	✓	296	NC COVID Admin Leave	Retirement: NC COVID Admin Leave to be used for authorized COVID-related absences effective June 1, 2020.
400	OT 1.5x ¹						✓		✓	400	Overtime Pay 1.5x	Retirement: MN OT 1.5 Overtime Pay is calculated by Leave Solution and inserts OPR for Premium Pay in PHAMTIM
410	OT 1.0x ¹						✓	✓	✓	410	Overtime Pay 1.0x	Retirement: MN GAP hrs - hours paid at straight time until worked hours exceed 40. Leave Solution calculates and inserts Earn Code 410
413	Comp Time Taken ¹			✓			✓	✓	✓	413	Comp Time Taken	Retirement: Comp Pandemic taken reduces BASE PAY and reduces PAND leave bucket
414	Comp Time Taken (1.0x exempt CTEX)						✓	✓	✓	414	CompTime Taken - Exempt	Retirement: Comp Straight time for Exempt EEs taken reduces BASE PAY and reduces CTEX leave bucket
415	Comp Time Taken 1.0x						✓	✓	✓	415	Comp Time Taken 1.0x	Retirement: Comp Time taken for GAP Hours reduces BASE PAY and reduces CTGP leave bucket
416	Comp Time Taken 1.5x						✓		✓	416	Comp Time Taken 1.5x	Retirement: Comp OT taken reduces BASE PAY and reduces CTOT leave bucket
417	OCTK ¹						✓	✓	✓	417	On Call Comp Time Taken	Retirement: Comp On Call taken reduces BASE PAY and reduces OCCT leave bucket
418	EmEvTkn ¹		✓	✓			✓	✓	✓	418	Emergency Event Hours Taken	Retirement: Comp Emergency Closing taken reduces BASE PAY and reduces CTUC leave bucket
700	Shift Differential Premium						✓	✓	✓	700	Shift Differential Premium	Retirement: Shift pay calculated at 10% of Base Pay
701	Shift Differential Premium-15						✓	✓	✓	701	Shift Differential Premium-15	Retirement: NCAT only campus that uses for one group of EEs calculated at 15% of Base Pay
810	Comp Time Payout 1.0x						✓	✓	✓	810	Comp Time Payout 1.0x	Retirement: Comp GAP 1.0 payout reduces CTGP leave bucket. Taxed at Supplemental rate.
811	Comp Time Payout 1.5x						✓		✓	811	Comp Time Payout 1.5x	Retirement: Comp OT 1.5 payout reduces CTOT leave bucket. Taxed at Supplemental rate.
813	Pandemic Comp			✓			✓	✓	✓	813	Pandemic Comp Payout	Retirement: Pandemic Comp Time payout reduces PAND leave bucket Note: At the Chancellors discretion, comp time that has not been either used or paid out by March 1, 2021 can extend the payout date through March 1, 2022 to allow additional time for employees to use accrued comp time. Taxed at Supplemental rate.

Review Purpose of Payment to Determine if applicable to LSI Retro

122	Partial Pay - Retirement	Retirement: Flat amount partial pay, use for missed or prorated hours for new hires or terminations, lump sum payments.
123	Partial Pay - Non Retirement	Non-Retirement: Flat amount partial pay, use for missed or prorated hours for new hires or terminations, lump sum payments
625	RetroPay-NotLI or BackPay	Retirement: Retro Payments not a result of Legislative Increase or BackPay Awards. Can be used for large amounts of missed pay, or "2/12th" pay in August when employees are paid "Retro to Contract date of July 1". Can be used for rate corrections.
998	Adjustment	Retirement: Various use by each campus
999	Special Payments	Retirement: Various use by each campus

Review Purpose of Payment to Determine if applicable to LSI Retro

600	Supp 1
601	Supp 2
602	Supp 3
603	Supp 4
604	Supp 5
605	Supp 6
606	Supp 7
607	Supp 8
608	Supp 9
609	Supp 10