

### Law Time Calendar - 2022

Year	Lv Period	Payroll	Calendar Days Covered		Submit Deadline	Approve Deadline	View Bal on WEB	Vac and Sick Accrual Thru	Comp Accr & Lv Taken Thru
			From	To					
2021	L4 13	MN 01	Monday, November 22, 2021	Sunday, December 19, 2021			January 25	January	December 19, 2021
2022	L4 01	MN 02	Monday, December 20, 2021	Sunday, January 16, 2022			February 25	February	January 16, 2022
2022	L4 02	MN 03	Monday, January 17, 2022	Sunday, February 13, 2022			March 25	March	February 13, 2022
2022	L4 03	MN 04	Monday, February 14, 2022	Sunday, March 13, 2022			April 25	April	March 13, 2022
2022	L4 04	MN 04	Monday, March 14, 2022	Sunday, April 10, 2022			April 25	April	April 10, 2022
2022	L4 05	MN 05	Monday, April 11, 2022	Sunday, May 8, 2022			May 25	May	May 8, 2022
2022	L4 06	MN 06	Monday, May 9, 2022	Sunday, June 5, 2022			June 25	June	June 5, 2022
2022	L4 07	MN 07	Monday, June 6, 2022	Sunday, July 3, 2022			July 25	July	July 3, 2022
2022	L4 08	MN 08	Monday, July 4, 2022	Sunday, July 31, 2022			August 25	August	July 31, 2022
2022	L4 09	MN 09	Monday, August 1, 2022	Sunday, August 28, 2022			September 25	September	August 28, 2022
2022	L4 10	MN 10	Monday, August 29, 2022	Sunday, September 25, 2022			October 25	October	September 25, 2022
2022	L4 11	MN 11	Monday, September 26, 2022	Sunday, October 23, 2022			November 25	November	October 23, 2022
2022	L4 12	MN 12	Monday, October 24, 2022	Sunday, November 20, 2022			December 25	December	November 20, 2022
2022	L4 13	MN 01	Monday, November 21, 2022	Sunday, December 18, 2022			January 25	January	December 18, 2022
2023	L4 01	MN 02	Monday, December 19, 2022	Sunday, January 15, 2023			February 25	February	January 15, 2023

Aug-21

Note: Both L3 and L4 Cycles will run through the MN04 Payroll

LvPeriod	Corresponds to timekeeping month
Payroll	Monthly payroll when leave will process
From/To	Actual Calendar Dates in Period
Submit Deadline	Date that system cuts off for employee time entry for period
Approve Deadline	Date that system cuts off for approvers for period
View Bal on WEB	Date that new leave balances will be available on the WEB
Accrual Thru	The month's vacation and sick leave accrual that is included in new balance
LvTaken Thru	The date thru which leave taken or comp time accrued is included in the new balance