

PWPLAWT Law Time Calendar - 2024

Lv Year	Lv Period	Payroll	Calendar Days Covered		Submit Deadline	Approve Deadline	View Bal on WEB	Vac and Sick Accrual Thru	Comp Accr & Lv Taken Thru
			From	To					
2023	L4 13	MN 01	Monday, November 20, 2023	Sunday, December 17, 2023			January 25	January	December 17, 2023
2024	L4 01	MN 02	Monday, December 18, 2023	Sunday, January 14, 2024			February 25	February	February 11, 2024
2024	L4 02	MN 02	Monday, January 15, 2024	Sunday, February 11, 2024			February 25	February	February 11, 2024
2024	L4 03	MN 03	Monday, February 12, 2024	Sunday, March 10, 2024			March 25	March	March 10, 2024
2024	L4 04	MN 04	Monday, March 11, 2024	Sunday, April 7, 2024			April 25	April	April 7, 2024
2024	L4 05	MN 05	Monday, April 8, 2024	Sunday, May 5, 2024			May 25	May	May 5, 2024
2024	L4 06	MN 06	Monday, May 6, 2024	Sunday, June 2, 2024			June 25	June	June 2, 2024
2024	L4 07	MN 07	Monday, June 3, 2024	Sunday, June 30, 2024			July 25	July	June 30, 2024
2024	L4 08	MN 08	Monday, July 1, 2024	Sunday, July 28, 2024			August 25	August	July 28, 2024
2024	L4 09	MN 09	Monday, July 29, 2024	Sunday, August 25, 2024			September 25	September	August 25, 2024
2024	L4 10	MN 10	Monday, August 26, 2024	Sunday, September 22, 2024			October 25	October	September 22, 2024
2024	L4 11	MN 11	Monday, September 23, 2024	Sunday, October 20, 2024			November 25	November	October 20, 2024
2024	L4 12	MN 12	Monday, October 21, 2024	Sunday, November 17, 2024			December 25	December	November 17, 2024
2024	L4 13	MN 01	Monday, November 18, 2024	Sunday, December 15, 2024			January 25	January	December 15, 2024
2025	L4 01	MN 02	Monday, December 16, 2024	Sunday, January 12, 2025			February 25	February	January 12, 2025

Aug-23

Note: Both L4 01 and L4 02 Cycles will run through the MN02 Payroll

LvPeriod	Corresponds to timekeeping month
Payroll	Monthly payroll when leave will process
From/To	Actual Calendar Dates in Period
Submit Deadline	Date that system cuts off for employee time entry for period
Approve Deadline	Date that system cuts off for approvers for period
View Bal on WEB	Date that new leave balances will be available on the WEB
Accrual Thru	The month's vacation and sick leave accrual that is included in new balance
LvTaken Thru	The date thru which leave taken or comp time accrued is included in the new balance