

Page 1

HGAWLNGE Employees Eligible for Longevity

Name of Report: HGAWLNGE_v5.fex

Purpose of Report: HR should run this report in advance of a pay cycle to see a list of employees who should receive longevity pay in the specified pay cycle. This list and the pay amounts should match the list on the PGAW6EDR report for the 900 earn code (i.e., longevity pay) when the payroll runs.

Parameters: Payroll Year, Payroll Period, Payroll ID, Report Format

Banner Tables/Views: SPRIDEN, NBRJOBS, PEBEMPL, NBBPOSN, NBRBJOB, PTRCALN

Sort Order: Banner ID, Name

Selection Criteria: All employees (active or terminated) with an eclass of 'SE','SN' or and eclass of IN 'EN','LE' AND pcat code equal to 'LNGP'. These employees also have an adjusted service date greater than 10 years.

Sample Report: The report output is the EE Name, EE ID, EE Status, Job EE Class, Job Premium pay Code, Adjusted Service Date, Total Service Years, Longevity Percentage, Annual Salary, Longevity Pay Amount, LOA Begin Date, and Last Work Date.

Date: 02/10/2025 University Name -DATABASE Page: 1

Time: 11.08.22 Employees Eligible for Longevity Pay

HGAWLNGE_v5 Payroll Year=2025, Month=01, Payroll-Id: MN

Sorted by Employee Banner ID, Name

Employee Name	Employee ID	Employee Status	Job Employee Class	Job Premium Pay Code	Adjusted Service Date	Total Service Years	Longevity Percentage	Annual Salary	Longevity Pay Amount	LOA Begin Date	Last Work Date
Last, First MI	xxxxxxxxxx	Active	SN	LNGP	01/01/2012	13	1.50	43,919.00	658.79		
Last, First MI	xxxxxxxxxx	Active	SN	LNGP	01/01/1998	27	4.50	49,863.00	2,243.84		
Last, First MI	xxxxxxxxxx	Active	SN	LNGP	01/01/2003	22	3.25	55,435.00	1,801.64		
Last, First MI	xxxxxxxxxx	Active	SN	LNGP	01/01/1988	37	4.50	35,456.00	1,595.52		
Last, First MI	xxxxxxxxxx	Active	SN	LNGP	01/01/1998	27	4.50	41,135.00	1,851.07		
Last, First MI	xxxxxxxxxx	Active	SN	LNGP	01/01/1993	32	4.50	51,000.00	2,295.00		
	Total Employees:	6									

Source: BANNER