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HGAWLRNC Leave Report Not Started or Completed

Name of Report: HGAWLRNC_v17.fex

Purpose of Report: This report lists employees with incomplete timesheets for the specified leave cycle. Statuses include Approved, In Progress, Not Started, Error, Return for Correction and Pending. All Completed timesheets are excluded.

Parameters: Payroll Year, Payroll Period, Pay ID, and Report display format. (EXCL or PDF)

Banner Tables/Views: SPRIDEN, NBRJOBS, PERJOBS, PEBEMPL, NBBPOSN, PERROUT, GOBEACC, NBRBJOB, PTRCALN, NTRPRX

Sort Order: Leave Status, Next Approver, Name

Selection Criteria: This program finds all employees with an active timesheet that have not been completed yet.

Sample Report: The report output is the Banner ID, Name, Eclass, Job Position, Job Suffix, Title, Confidential Flag, Home Org Code, Home Org Code Desc, Mandatory Status, Email, Supervisor Name, Supervisor Email.

Date: 09/26/2023 University -DATABASE Page: 1

Time: 11.23.04 Leave Reports Not Started or Not Completed

HGAWLRNC_v17 Leave Report Year: 2023, Leave Report Number: 10, Payroll-Id: MN

Sorted by Leave Status , Next Approver, Name

Employee ID	Employee Name	Employee Email	Position	Suffix	Leave Report Status	Queue Status	Employee Status	Job Employee Class
950417006	Last, First, MI	email@ncat.edu	002015	00	Not Started		Active	EN
950384088	Last, First, MI	email@ncat.edu	009961	00	Not Started		Active	EN
950175917	Last, First, MI	email@ncat.edu	000972	00	Not Started		Active	EN
950248462	Last, First, MI	email@ncat.edu	009856	00	Not Started		Active	EN
950446295	Last, First, MI	email@ncat.edu	007410	00	Not Started		Active	SE
950384852	Last, First, MI	email@ncat.edu	006689	00	Not Started		Active	SE
950228355	Last, First, MI	email@ncat.edu	001237	00	Not Started		Active	EN
950049828	Last, First, MI	email@ncat.edu	000769	00	Not Started		Active	E1
950453867	Last, First, MI	email@ncat.edu	003128	00	Not Started		Active	EN
950022439	Last, First, MI	email@ncat.edu	000774	00	Not Started		Active	F2
950367959	Last, First, MI	email@ncat.edu	007415	00	Not Started		Active	EN
950483364	Last, First, MI	email@ncat.edu	002908	00	Not Started		Active	SE
950072455	Last, First, MI	email@ncat.edu	003026	00	Not Started		Active	EN
950251093	Last, First, MI	email@ncat.edu	001011	00	Not Started		Active	EN
950016962	Last, First, MI	email@ncat.edu	001144	00	Not Started		Active	E2
950019857	Last, First, MI	email@ncat.edu	009941	00	Not Started		Active	SE
950397200	Last, First, MI	email@ncat.edu	003081	00	Not Started		Active	E2
950288284	Last, First, MI	email@ncat.edu	001007	00	Not Started		Active	EN
950012372	Last, First, MI	email@ncat.edu	000308	00	Not Started		Active	EN

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Report continued....

Time Sheet						
Organization	Approver Name	Approver Email	Proxy Name	Proxy Email	Next Approver Name	Next Approver Email
64000	Last, First	campus email	Last, First	campus email	Last, First	campus email
64000	Last, First	campus email	Last, First	campus email	Last, First	campus email
63500	Last, First	campus email	Last, First	campus email	Last, First	campus email
63500	Last, First	campus email	Last, First	campus email	Last, First	campus email
36000	Last, First	campus email	Last, First	campus email	Last, First	campus email
34500	Last, First	campus email	Last, First	campus email	Last, First	campus email
34500	Last, First	campus email	Last, First	campus email	Last, First	campus email
38505	Last, First	campus email	Last, First	campus email	Last, First	campus email
50000	Last, First	campus email	Last, First	campus email	Last, First	campus email
44000	Last, First	campus email	Last, First	campus email	Last, First	campus email
36101	Last, First	campus email	Last, First	campus email	Last, First	campus email
31101	Last, First	campus email	Last, First	campus email	Last, First	campus email