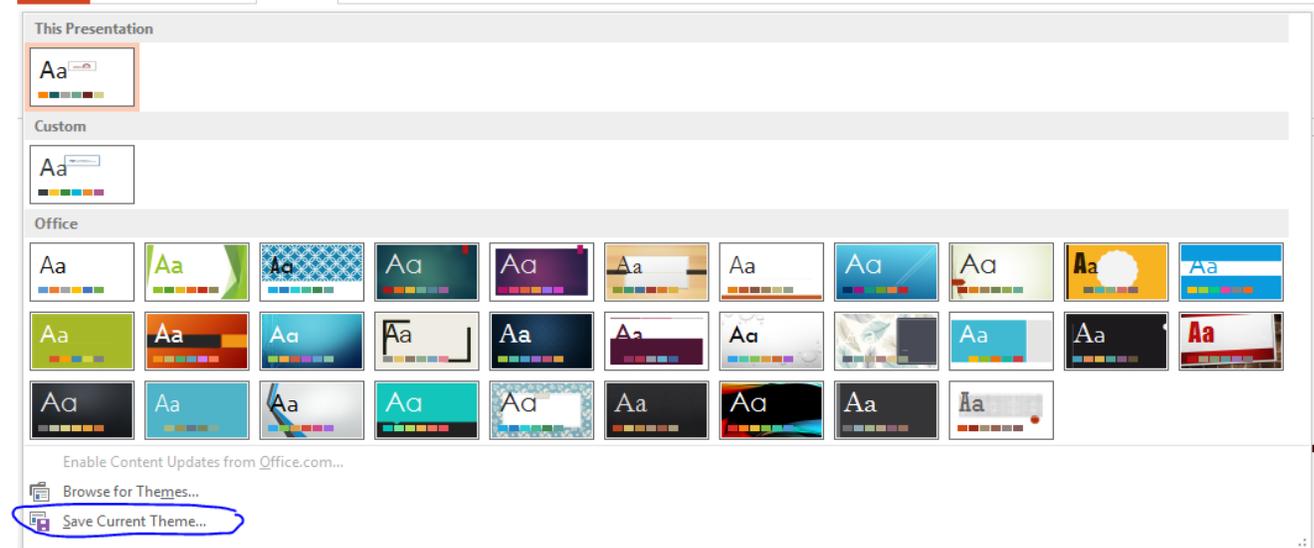
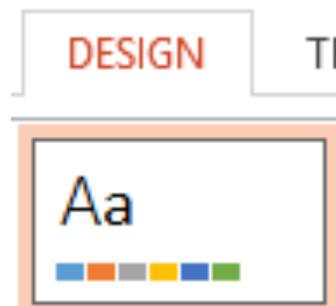


Steps for Updating PowerPoint Slide Themes

1. Open the new PowerPoint template. Go to the “Design” tab. Click the double down arrow button (▾).
2. Click “Save Current Theme...”



3. Name the theme and click “Save”
4. Open the “old brand” PowerPoint that you would like to update to the new UNC System PowerPoint
5. Go to the “Design” tab. The theme that you saved earlier will be in your Design Ribbon.
6. Click the blank theme to clear the old theme.



7. Then click the UNC System theme.

