

Quick Guide: Approved Names and Abbreviations

Approved names and preferred abbreviations for the University of North Carolina System, including its 17 institutions, the University of North Carolina Board of Governors and UNC System affiliates, are provided below.

- Always use an official name as a **first reference**.
- Institutions should always be **listed** in alphabetical order.
- Any **abbreviations** should only be used where space is limited (i.e., charts and tables) and listed alphabetically by the official name.

University of North Carolina System

"University of North Carolina System" (first reference)

"UNC System" (second reference, preferred abbreviation)

University of North Carolina System Office

"University of North Carolina System Office" (first reference)

"System Office" (second reference, preferred abbreviation)

"UNC SO" (**never acceptable** unless space is limited; i.e., charts, tabs, and tables)

University of North Carolina Board of Governors

Outside the UNC System (reports, legal documents, Board materials, formal written correspondence):

"University of North Carolina Board of Governors" (first reference)

"Board of Governors of the University of North Carolina" (first reference, legal documents only)

"UNC Board of Governors" or **"the Board"** (second reference, use the latter for clarity when the document also refers to other boards)

"UNC BOG" (**never acceptable**)

Within the UNC System:

"Board of Governors" (first reference)

"the Board" or **"the Board of Governors"** (second reference, use the latter for clarity when the document also refers to other boards)

"UNC BOG" (**never acceptable**)

Appalachian State University

"Appalachian State University" (first reference)

"App State" (second reference, preferred abbreviation)

"ASU" (**never acceptable** unless space is limited; i.e., charts, tabs, and tables)

East Carolina University

"East Carolina University" (first reference)

"ECU" (second reference, preferred abbreviation)

Elizabeth City State University

"Elizabeth City State University" (first reference)

"ECSU" (second reference, preferred abbreviation)

Fayetteville State University

"Fayetteville State University" (first reference)

"FSU" (second reference, preferred abbreviation)

NC State University

"NC State University" (first reference)

"NC State" (second reference, preferred abbreviation)

"NCSU" (**never acceptable** unless space is limited; i.e., charts, tabs, and tables)

North Carolina A&T State University

"North Carolina Agricultural and Technical State University" (first reference)

"North Carolina A&T State University" or **"North Carolina A&T"** (second reference)

"N.C. A&T" (preferred abbreviation)

North Carolina Central University

"North Carolina Central University" (first reference)

"NC Central University" (second reference)

"NCCU" (preferred abbreviation)

"Central" (**never acceptable**)

North Carolina School of Science and Mathematics

"North Carolina School of Science and Mathematics" (first reference)

"NCSSM" (second reference, preferred abbreviation)

NCSSM is a single institution with two physical campuses. When referring to an individual campus, use:

"the Durham/Morganton Campus of North Carolina School of Science and Mathematics" (first reference)

"NCSSM-Durham" or **"NCSSM-Morganton"** (second reference)

University of North Carolina Asheville

"University of North Carolina Asheville" (first reference)

"UNC Asheville" (second reference, preferred abbreviation)

"UNCA" (*never acceptable* unless space is limited; i.e., charts, tabs, and tables)

University of North Carolina at Chapel Hill

"University of North Carolina at Chapel Hill" (first reference)

"UNC-Chapel Hill" (second reference, preferred abbreviation)

"UNC-CH" (*never acceptable* unless space is limited; i.e., charts, tabs, and tables)

University of North Carolina at Charlotte

"University of North Carolina at Charlotte" (first reference)

"UNC Charlotte" (second reference, preferred abbreviation)

"UNCC" (*never acceptable* unless space is limited; i.e., charts, tabs, and tables)

University of North Carolina at Greensboro

"University of North Carolina at Greensboro" (first reference)

"UNC Greensboro" (second reference)

"UNCG" (preferred abbreviation)

University of North Carolina Pembroke

"University of North Carolina Pembroke" (first reference)

"UNC Pembroke" (second reference)

"UNCP" (preferred abbreviation)

University of North Carolina School of the Arts

"University of North Carolina School of the Arts" (first reference)

"UNCSA" (second reference, preferred abbreviation)

University of North Carolina Wilmington

"University of North Carolina Wilmington" (first reference)

"UNC Wilmington" (second reference)

"UNCW" (preferred abbreviation)

Western Carolina University

"Western Carolina University" (first reference)

"WCU" (second reference, preferred abbreviation)

Winston-Salem State University

"Winston-Salem State University" (first reference)

"Winston-Salem State" (second reference)

"WSSU" (preferred abbreviation)

UNC System Institutions

(listed alphabetically by official name)

Appalachian State University

East Carolina University

Elizabeth City State University

Fayetteville State University

NC State University

North Carolina Agricultural and Technical State University

North Carolina Central University

North Carolina School of Science and Mathematics

University of North Carolina Asheville

University of North Carolina at Chapel Hill

University of North Carolina at Charlotte

University of North Carolina at Greensboro

University of North Carolina Pembroke

University of North Carolina School of the Arts

University of North Carolina Wilmington

Western Carolina University

Winston-Salem State University

UNC System Affiliates

The North Carolina Arboretum

The North Carolina Arboretum (first reference)

The Arboretum (second reference)

North Carolina State Education Assistance Authority

North Carolina State Education Assistance Authority (first reference)

NCSEAA (preferred abbreviation)

PBS North Carolina

PBS North Carolina (first reference)

PBS NC (preferred abbreviation)

Project Kitty Hawk

Project Kitty Hawk (first reference)

PKH (preferred abbreviation)

UNC Health

UNC Health (all references)

The University of North Carolina Press

The University of North Carolina Press (first reference)

UNC Press (second reference)

Other Nomenclature Notes

- Individual institutions within the System are referred to as "institutions" or "universities," not campuses.
- Use "Systemwide" over System-wide.